

APPLICATION FORM – MEDIUM GRANTS

Use this form to apply for Medium Grants from \$25,001 up to \$100,000. Applicants are required to read the GEAT Grants Policy before applying for a Grant to ensure the applicant and project is eligible for funding from GEAT.

Date of application: _____

1. APPLICANT DETAILS

Applicant name: _____

ABN: _____

Contact Person: _____

Phone number: _____

Postal Address: _____

Email: _____

Applicant type: Community Organization ORIC Corporation

2. PROJECT DETAILS

Charitable purpose: Health Education Social or Public Welfare Religion Culture

Project title: _____

Project dates: _____

Project Description: _____

Project Recipients: _____

Project Benefits for _____

Community: _____

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Aquittal process: Payments in Arrears, for each nominated period will be paid on a Tax Invoice, supported by actual acquittals.

Payments in Advance, for the first nominated period will be paid on a Tax Invoice supported by budget estimates.

Payments for the remaining periods will be the same as the first period less any adjustments of actual acquittals from the previous period.

Payment for the last period will be made in Arrears on a Tax Invoice, supported by actual acquittals.

4. PROJECT REPORTING

Project description, participants and Community benefit reports:

Annually Bi-annually Quarterly Other

Project deliverables: Detail KPIs and deliverables for the project. Supporting documents attached.

Acknowledgement GEAT's support:

Webiste Social Media Use of GEAT logo
Program advertising Signage at events Other

6. TERMS & CONDITIONS

1. Grant funds can only be used for the purposes stated in this application.
2. Successful applicants of Medium Grants may be required to enter into a Memorandum of Funding Agreement prepared by GEAT.
3. Successful applicants may be required to publicly acknowledge the support provided by GEAT through recognition on printed materials, websites, signage at events or any other method determined by GEAT.
4. Grant funds will not be provided in cash.
5. GEAT will preferably purchase the requested goods/services on behalf of the applicant or pay suppliers from whom tax invoices have been received.

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6. If paying suppliers is not possible or practical, Medium Grants can be paid direct to the applicant, subject to the following acquittal process:
- the supplier’s tax invoice; or
 - a report with documents that supports the expenditure.
 - proof of delivery.
7. Applicants that are required to enter into a funding agreement will be paid in accordance with the terms and conditions of the agreement.
8. The Charitable Grants Committee (CGC) must visually inspect the proper use of grants, and the Corporate Affairs Committee (CAC) must assess the compliance with funding terms and conditions of the agreement. Both Committees must provide reports to the GEAT Management Committee.

7. AGREEMENT & DECLARATION

I certify that the statements in this application are true.

I have read the GEAT Grants Policy before applying for a Grant.

I have read and accept the terms and conditions set out in this application.

I have been authorised by: _____

to make this application.

Signed: _____ Name: _____

Position: _____ Date: _____

INTERNAL USE

All sections of the application are complete

Application has been signed by an authorised person

A detailed project budget is attached

Quotes for major expenditure are attached

Completed applications must be submitted to GEAT by one of the following methods:

In person: Shop 1, GEAT Building, Lot 490 Angurugu NT 0822

Email: accounts@geat.com.au